

**Minutes**  
**Regular Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**May 6, 2014**  
**7:00 pm**

**Call to Order**

*Present: Mayor Reed; Councilmembers Don Hayes, Faye Godwin, Richard Schmidt and Claire Williams; Councilmember John Taylor was absent. Also present was the City Attorney, Mr. Rick Lindsey and the City Manager, Mr. Jim Williams, who was responsible for taking the minutes of the meeting in the absence of the City Clerk.*

*The meeting was called to order at 7:08 p.m. by Mayor Reed, followed by the Pledge of Allegiance to the Flag.*

**Approval of Agenda**

*A motion was made by Mr. Schmidt, seconded by Ms. Godwin, and unanimously adopted to approve the agenda for the meeting.*

**Approval of Minutes**

1. Minutes of the Regular Meeting of April 1, 2014

*A motion was made by Mr. Hayes, seconded by Ms. Williams, and unanimously adopted to approve the minutes of the meeting on April 1, 2014.*

**Presentations (None scheduled)**

**Public Hearing**

*Prior to opening the public hearings, the City Attorney gave the rules for conducting the hearings.*

1. **Item 14-661:** An Ordinance to amend the Chattahoochee Hills Zoning Ordinance, so as to revise Article 28 regarding the notification requirements of changes to the zoning map and changes to the text of the zoning ordinance; and for other purposes. *This item was presented by the City Attorney and the City Planner, who both recommended approval. Previously, the Planning Commission also voted to recommend approval. No one in the audience spoke in opposition or in support. There were no questions or comments from the audience or from Council. The public hearing on this item was closed.*

2. **Item 14-664:** An Ordinance of the Mayor and Council of the City of Chattahoochee Hills, Georgia to Adopt the Fiscal Year 2015 Budget for Each Fund of the City of Chattahoochee Hills, Georgia Appropriating the Amounts Shown in Each Budget as Expenditures, Adopting the Several Items of Revenue Anticipations, Prohibiting Expenditures to Exceed Appropriations, and Prohibiting Expenditures to Exceed Actual Funding Available.

*This item was presented by the Finance Director, who recommended approval. This was the first of two required public hearings. No one in the audience spoke in opposition or in support. There were no questions or comments from the audience or from the Council. The public hearing on this item was closed.*

### **Unfinished Business**

1. **Item 14-661:** Ordinance No. 14-04-118: An Ordinance to amend the Chattahoochee Hills Zoning Ordinance, so as to revise Article 28 regarding the notification requirements of changes to the zoning map and changes to the text of the zoning ordinance; and for other purposes. (2<sup>nd</sup> read)

*This was the second reading of this proposed Ordinance. The first reading was at the meeting on April 1, 2014. Previously at this meeting there was a Public Hearing on this item. After discussion, a motion was made by Ms. Godwin, seconded by Mr. Schmidt and unanimously approved to adopt the proposed Ordinance as recommended.*

### **New Business**

1. **Item 14-664:** Ordinance No. 14-05-119: An Ordinance of the Mayor and Council of the City of Chattahoochee Hills, Georgia to Adopt the Fiscal Year 2015 Budget for Each Fund of the City of Chattahoochee Hills, Georgia Appropriating the Amounts Shown in Each Budget as Expenditures, Adopting the Several Items of Revenue Anticipations, Prohibiting Expenditures to Exceed Appropriations, and Prohibiting Expenditures to Exceed Actual Funding Available.

*No action was taken at this time. Action will be taken at a later date after the required second Public Hearing.*

2. **Item 14-665:** Ordinance No: 14-05-120, Amend Language in Chapter 2, Article 4, Section 5(a) of the Code of Ordinances Regarding Meeting Schedules for Commissions and Boards

*This item was presented by the City Attorney and the City Planner. After discussion, a motion was made by Ms. Williams, seconded by Ms. Godwin and unanimously approved to adopt the Ordinance as proposed.*

3. **Item 14-667:** Resolution No. 14-04-161, Appointment of Parks Commission Members

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

*The item was presented by Mayor Reed. After discussion, a motion was made by Ms. Godwin, seconded by Mr. Schmidt and unanimously adopted to approve the Resolution as proposed, and appoint all the current members for another term.*

**4. Item 14-668: Consideration of the 2014 Parks Commission Schedule**

*This item was presented by Mayor Reed. After discussion, a motion was made by Ms. Godwin, seconded by Ms. Williams and unanimously adopted to approve the proposed meeting schedule for 2014.*

**5. Item 14-669: Resolution No. 14-04-162, Appointment of Planning Commission Members**

*This item was presented by Mayor Reed. He proposed adding two new positions to the membership of the Planning Commission, bringing its membership up to seven (7) from its current five (5).*

*This item was presented by Mayor Reed, who offered seven nominations for membership for the 2014-2015 term. Councilman Hayes recommended that the membership be reduced from seven (7) to five (5). Councilman Schmidt recommended that the long-time residents of the City should be better represented on the Commission. After discussion, a motion was made by Mr. Schmidt and seconded by Mr. Hayes to table the matter. Mr. Schmidt and Mr. Hayes voted in favor of tabling. Ms. Williams and Ms. Godwin voted to not table. Mayor Reed broke the tie by voting to not table. Following that vote, a motion was made by Ms. Williams and seconded by Ms. Godwin to approve the seven (7) members of the Commission recommended by Mayor Reed. Ms. Williams and Ms. Godwin voted for approval. Mr. Schmidt and Mr. Hayes voted against. Mayor Reed broke to tie by voting in favor of the following seven (7) appointments for the 2014-2015 term of the Planning Commission: Fuller Anderson, Robin Cailloux, Gene Griffith, Alan Merrill, Mark Prater, Rocky Reeves and Bob Simpson*

**6. Item 14-670: Consideration of the 2014 Planning Commission Schedule**

*This item was presented by the City Planner. After discussion, a motion was made by Mr. Schmidt, seconded by Mr. Hayes and unanimously adopted to approve the proposed meeting schedule for 2014.*

**7. Item 14-671: Consideration of Changes to Fines & Forfeitures**

*This item was presented by the City Attorney in the absence of the Police Chief. After discussion, a motion was made by Ms. Godwin, seconded by Mr. Hayes, and unanimously approved to adopt the updated schedule of Fines and Forfeitures as recommended by staff.*

**8. Item 14-672: Fire Dept. Recommendation No. 1, Amend Existing Policy Regarding Fire Fees**

*This item was presented by the Fire Chief. After discussion, a motion was made by Mr. Hayes, seconded by Ms. Godwin and unanimously adopted to table the matter for further study on recommendation at a future meeting.*

**9. Item 14-673: Fire Dept. Recommendation No. 3, Re-Instatement of Business Inspections Policy**

*This item was presented by the Fire Chief. No one on the Council was aware the business inspections had ever been suspended. After discussion, a motion was made by Mr. Schmidt, seconded by Ms. Godwin and unanimously adopted to re-instate business inspections at once.*

**10. Item 14-674: Fire Dept. Recommendation No. 4, Adoption of Policy Regarding Burning Vegetative Debris**

*This item was presented by the Fire Chief. After discussion, a motion was made by Mr. Hayes, seconded by Ms. Godwin, and unanimously adopted to table the matter for further study and recommendation at a future meeting.*

**Public Comments**

*Mr. Dempsey complained about the lack of proper maintenance on Highway 70.*

*Ms. Barbara Petty complained about the maintenance of the cross drain on her driveway on Creel Road.*

*Both matters were referred to the Public Works Department for proper resolution.*

**Mayor and Council Comments**

*Mr. Hayes stated that the City was already aware of the maintenance problems on Highway 70. Mayor Reed stated that he would contact GA DOT about help with the matter.*

*Mayor Reed called attention the fact that construction was underway on the Charter School site. The school is scheduled to open in August 2014.*

**Staff Reports**

**Executive Session**

*No Executive Session was scheduled for this meeting.*

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.*

**Adjourn Meeting**

*A motion was made by Mr. Schmidt, seconded by Ms. Godwin, and unanimously adopted to adjourn the meeting at 7:36 p.m.*

**Approved this \_\_\_\_ day of \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**Jim Williams, City Manager**

\_\_\_\_\_  
**Tom Reed, Mayor**

**(Seal)**

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