

**Minutes**  
**Regular Meeting of the Mayor and Council**  
**City of Chattahoochee Hills, Georgia**  
**December 3, 2013**  
**7:00 pm**

**Call to Order**

*Mayor Reed called the meeting to order at 7:00 p.m. Councilmembers present were Don Hayes, Faye Godwin, Richard Schmidt, John Taylor and Claire Williams. Mayor Reed declared that a quorum was present. Also present was the City Attorney Mr. Lindsey. Mayor Reed led the assembly in the Pledge of Allegiance.*

**Approval of Agenda**

*A motion was made by Ms. Godwin, seconded by Mr. Schmidt, and unanimously adopted to approve the amended agenda for the meeting omitting the Executive Session.*

**Approval of Minutes**

1. Minutes of the Regular Meeting of November 12, 2013

*A motion was made by Mr. Schmidt to approve the minutes from the regular meeting of November 12, 2013 and Mr. Taylor seconded. The motion passed unanimously.*

**Public Hearing**

**Unfinished Business (None scheduled)**

**New Business**

1. Item 13-652: Resolution No 13-12-156, Adopting the 2014 Meeting Schedule of the Mayor and Council  
*Mr. Taylor made a motion to approve Resolution No. 13-12-156 and Ms. Godwin seconded. The motion passed unanimously.*
2. Item 13-653: Resolution No 13-12-157, To Adopt of a Tax Anticipation Note Post Issuance Policy and for Other Purposes  
*Ms. Williams made a motion to approve Resolution No. 13-12-157 and Ms. Godwin seconded. The motion passed unanimously.*
3. Item 13-654: Resolution No 13-12-158, Authorizing, Among Other Things, the Issuance and Sale of a Tax Anticipation Note in the Aggregate Principal Amount of \$750,000

*These minutes are provided as a convenience and service to the public, media, and staff. It is not the intent to transcribe proceedings verbatim. Any reproduction of this summary must include this notice. Public comments are noted and heard by Council, but not quoted. This is an official record of the City of Chattahoochee Hills City Council Meeting proceedings.*

*Mr. Schmidt made a motion to approve Resolution No. 13-12-158 and Mr. Taylor seconded. The motion passed unanimously.*

### **Executive Session**

1. Discussion of Property Matters (*omitted from agenda*)

### **Public Comments**

*Todd Leeson, UGA Extension Service Agent, said he is glad to be serving the area and hopes to be stationed in the Farm Bureau office in Palmetto. He gave his contact information and an overview of the services offered by the agency.*

*Mayor Reed thanked the Conservancy for assisting in getting an agent for the area.*

### **Mayor and Council Comments**

*Mayor Reed expressed thanks to those that helped gather over \$2,000 in donations for the food bank.*

*Ms. Godwin invited everyone to the Annual Tree Lighting on Thursday night.*

*Mr. Taylor welcomed Mr. Leeson and expressed the Council's support for the Extension Agency.*

### **Staff Reports**

*Finance/HR Director Kyle Jones recognized David Payne for five (5) years of employment with the City's Public Works Department and thanked David for all that he does for the City.*

*Chief Matt Rook congratulated David for his years of service and stated that it is wonderful to have him as part of the team.*

*City Clerk Cindy Hanson presented the building permit report.*

*Mayor Reed announced that a page will be added to the website to address logging permits and building permits in order to keep the public informed.*

### **Adjourn Meeting**

*Mr. Schmidt made a motion to adjourn and Ms. Godwin seconded. The motion passed unanimously and the meeting adjourned at 7:20pm.*

*The City of Chattahoochee Hills Mayor and City Council encourage citizen participation in the government process. Should you by reason of a disability need a special accommodation or need accessibility information, please contact the City Clerk's office at 770-463-8881.*

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**Approved this \_\_\_\_ day of \_\_\_\_\_, 2014.**

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**Cynthia Hanson, City Clerk**

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**Tom Reed, Mayor**

**(Seal)**

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